



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
Raupp Museum – 901 Dunham Ln., Buffalo Grove, IL
February 24, 2020

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson, Superintendent of Recreation Greg Ney and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

Roll Call

President Johnson called the Regular Board Meeting to order at 6:57 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Bragg moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Cummins and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the January 13, 2020 Workshop Minutes

Commissioner Cummins moved to approve the January 13, 2020 Workshop Minutes, seconded by Vice President Reiner and passed with a voice vote.

Approval of the January 27, 2020 Workshop Minutes

Commissioner Cummins moved to approve the January 27, 2020 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of the January 27, 2020 Regular Board Meeting Minutes

Commissioner Cummins moved to approve the January 27, 2020 Regular Board Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of January 27, 2020 Executive Session Minutes

Commissioner Cummins moved to approve the January 27, 2020 Executive Session closed meeting minutes, seconded by Commissioner Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics From the Floor discussed.

CORRESPONDENCE

Executive Director Risinger said he didn't have any additional correspondence other than what was provided in the Board packet.

ATTORNEY'S REPORT

Attorney Steven Bloomberg said that he will give his report in Executive Session.

COMMITTEE ACTION ITEMS

Finance

Approval of the February Warrant 2020

Commissioner Bragg moved to approve the February Warrant 2020 in the amount of \$1,243,042.43, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the January Financial Statement and the January Year to Date Statement

Commissioner Bragg moved to approve the January Financial Statement and the January Year to Date Statement, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the Board Travel/Conference Expense

Commissioner Bragg moved to approve the Board Travel/Conference Expense in the amount of \$706.98, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the Consent Agenda

Commissioner Jacobson move to approve the Consent Agenda as proposed, seconded by Vice President Reiner and passed with a voice vote.

1. Third Quarter Administrative Work Plan
2. Third Quarter Departmental Goals and Objectives
3. 2020-2021 Recreation Program Fees

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said he attended the Lake County Legislative Breakfast and asked about the status on the legislative initiative funds approved by the state last year. The information he was told concurs with what Vice President Reiner said in the Board Workshop. Executive Director Risinger said the Village Board is moving forward looking into forming a TIF district. The Park District will be part of a joint review board and Emmerich Park may be affected by the TIF boundaries. Executive Director Risinger said that he will keep the Board informed of progress made on this subject.

Recreation Department

Director Heider thanked the Board for allowing staff to attend conference. He said the Studio 83 dance company earned a platinum rating and the group can be followed on Instagram. Commissioner Bragg asked about Fitness Center retention and Director Heider said he will provide a report on retention and reasons why members leave.

Business Services

Director Short called the Board's attention to the IMRF handout in the board packet. He said it reflects where the District stands with regard to the District retirement reserve for 2019.

Parks Department

Director Howe said Parks will have a bid opening tomorrow for Green Lake Park and will have a recommendation to present to the Board in March. Vice President Reiner asked for an updated artist's rendering of the Green Lake Park renovation and Director Howe said he will bring it to the next meeting.

Public Relations and Marketing

Public Relations and Marketing Manager Mike Terson said we are two months into 2020 and may have our best sponsorship quarter ever with one month to go.

Risk Management

President Johnson congratulated Risk Manager Dani Hoefle on becoming the new IPRA Risk Management committee head.

OLD BUSINESS

Budget Calendar

Executive Director Risinger said he asked Executive Assistant Wanland to include the schedule in the packet as a reminder of the budget workshops scheduled for upcoming Board meetings.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Vice President Reiner moved to enter into Executive Session for the purpose of Imminent Litigation at 7:31 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

MOTION TO RECONVENE THE REGULAR BOARD MEETING

Vice President Reiner moved to reconvene the Regular Board Meeting at 7:42 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

ACTION TAKEN FROM EXECUTIVE SESSION

President Johnson stated that no final action was taken in Executive Session.

ADJOURNMENT

Commissioner Bragg moved to adjourn the Regular Board Meeting at 7:43 pm, seconded by Vice President Reiner and passed with a voice vote.

Respectfully submitted,

Secretary