



**Buffalo Grove Park District
REGULAR BOARD MEETING MINUTES
August 26, 2019 – 6 pm
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

Roll Call

President Johnson called the Regular Board Meeting to order at 6:09 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF REGULAR BOARD MEETING AMENDED AGENDA

Commissioner Jacobson moved to approve the Amended Regular Board Meeting Agenda which allowed for Resolution 19-8-1 to be officially approved, seconded by Commissioner Bragg and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the July 15, 2019 Workshop Minutes

Commissioner Jacobson moved to approve the July 15, 2019 Workshop Minutes, seconded by Commissioner Bragg and passed with a voice vote.

Approval of the July 15, 2019 Regular Board Meeting Minutes

Commissioner Jacobson moved to approve the July 15, 2019 Regular Meeting Minutes, seconded by Vice President Reiner and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed correspondence which was not included in the packet. The Fitness Center Membership Appreciation Week and Grand Reopening of the center after renovations is on Monday,

September 9 from 5 – 7:30 pm. He said we received a thank you note from Village Manager Dane Bragg's son, Wade, for the gift the Board and staff sent while he was in the hospital. Executive Director Risinger also passed out parking passes to the board for parking at the Fitness Center during Buffalo Grove Days. Also mentioned was a calendar of events put together by Executive Assistant Beth Wanland for BG Days and a picture of a baby gift the Board and staff sent Recreation Supervisor Jimmy Mix to congratulate him on the birth of his daughter, Hadley Grace. Also included in the packet were two articles on National Night Out which appeared in the Daily Herald.

ATTORNEY'S REPORT

Attorney Bloomberg said that he does not have a report but we will have a few words to say in Executive Session.

COMMITTEE ACTION ITEMS

Finance

Approval of the August Warrant 2019

Commissioner Bragg moved to approve the August Warrant 2019 in the amount of \$2,155,524.62, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of the July Financial Statement and the July Year to Date Statement

Commissioner Bragg moved to approve the July Financial Statement and the July Year to Date Statement, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of Board Travel Conference Expense

Commissioner Bragg moved to approve the Board Travel/Conference Expense in the amount of \$2,779.83, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of Resolution 19-8-2 Northwest Special Recreation Association Funding Assessment

Commissioner Bragg moved to approve Resolution 19-8-2 Northwest Special Recreation Association Funding Assessment in the amount of \$331,162.98 for the calendar year 2020, Fiscal Year 2020-21, seconded by Commissioner Jacobson and passed with a roll call vote. Vice President Reiner asked Executive Director Risinger to publicly commend the board of NWSRA on their forward thinking with regard to the minimum wage act when determining the funding assessment at the next NWSRA board meeting he attends.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Approval of Ordinance 19-8-3 Sale of Personal Property

Commissioner Bragg moved to approve the sale of surplus exercise equipment at the Fitness Center, seconded by Vice President Reiner and passed with a roll call vote.

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AYES: Bragg, Jacobson, Johnson and Reiner
NAYS: 0
ABSENT: 0

Approval of Ordinance 19-8-4 Sale of Personal Property

Commissioner Bragg moved to approve the sale of surplus vehicles and equipment from the parks department, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner
NAYS: 0
ABSENT: 0

Approval of Resolution 19-8-1 Commending Jeffrey Berman on His Distinguished Service

Commissioner Jacobson moved to approve Resolution 19-8-1 commending former Village of Buffalo Grove Trustee, Jeffrey Berman, on his distinguished service, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner
NAYS: 0
ABSENT: 0

Consent Agenda

Commissioner Jacobson moved to approve the Consent Agenda as proposed, seconded by Vice President Reiner and passed with a voice vote.

1. 2019-20 Quarter A Administrative Work Plan
2. 2019-20 Quarter A Goals and Objectives
3. Addendum to Intergovernmental Agreement with Kildeer Countryside Consolidated School District 96
4. Green Infrastructure Assessment
5. Intergovernmental Agreement with the Village of Buffalo Grove for the Operation of the Buffalo Grove Days Festival

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that we will be officially reviewed by a panel for Distinguished Agency on November 7 and invited the Board to attend. He reminded the Board that the Best of the Best Gala is on Friday, November 1 at Chevy Chase. We will be recognized for our 50th anniversary at this event. The Celebrate Ability Gala will also be held at Chevy Chase on Friday, November 8 and we will be sponsoring a table for the event. Executive Director Risinger said he will have President Johnson sign an order for publication of the bond sale in the Daily Herald. He attended the Village planning and zoning meeting regarding getting approval for an electronic sign in front of the Fitness Center and it went very well. He will try to attend the Village meeting after our September 16 board meeting at which time the electronic sign will be up for approval. Our Strategic Planning Workshop on August 18 was successful and Greg Petry will attend our next board meeting to present the plan to the board for approval. Executive Director Risinger will present the community input comments to the board separately.

Director of Recreation and Facilities Bill Heider thanked Superintendent of Recreation Erika Strojinc for preparing the Recreation and Facilities Operations report in his absence.

Director Short said that the audit is here but would recommend waiting until the next meeting to pick it up. Vice President Reiner asked Director Short who our on-site auditor is going to be and Director Short said that he received notice that Don Shaw will be the on-site auditor.

President Johnson congratulated staff for being on the list of Club Industry's Top 100 Fitness Centers in the United States for the tenth year in a row. Executive Director Risinger said the Buffalo Grove Park District Fitness Center has a lot of competition and he hasn't seen a huge drop in membership, the bottom line is good, and we will keep moving forward with what we are doing marketing and advertising the facility.

Director Howe said that he and Executive Director Risinger met with Michelle Kelly from Upland Design last week to finalize Green Lake OSLAD. We will be getting public input in mid-September. We have three great plan options for the public to vote on and we will then go out to bid in the winter.

Public Relations and Marketing Manager Mike Terson said that the conference session he proposed to present at the IPRA conference was selected. There will be a panel of marketing professionals speaking on communication between marketing and recreation and how to bridge the gap that sometimes exists.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Vice President Reiner moved to enter into Executive Session for the purpose of Imminent Litigation at 6:30 pm, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

MOTION TO RECONVENE
THE REGULAR BOARD MEETING

Commissioner Jacobson moved to return to the Regular Board Meeting at 6:35 pm, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

President Johnson announced that no final action was taken in closed session.

ADJOURNMENT

Commissioner Jacobson moved to adjourn the Regular Board Meeting at 8:35 pm, seconded by Commissioner Bragg and passed with a voice vote.

Respectfully Submitted,


Secretary