



Buffalo Grove Park District Board of Commissioners
Annual Meeting Minutes
May 28, 2019
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL

Commissioners Present: Tracy Bragg, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the meeting to order at 6:12 pm. The roll was called and Commissioners Bragg, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALIIGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Bragg moved to approve the Board Meeting Agenda, seconded by Vice President Johnson and passed with a voice vote.

INTRODUCTION OF GUESTS

Village Manger Dane Bragg and his son, Wade, were in attendance.

RECOGNITION RESOLUTIONS

Resolution 19-5-1 Commending Matt Raupp on 20 Years of Service

Vice President Johnson moved to approve Resolution 19-5-1 Commending Matt Raupp on 20 years of service to the Buffalo Grove Park District, seconded by Commissioner Bragg and passed with a voice vote.

APPROVAL OF MINUTES

Approval of April 22, 2019 Public Hearing Minutes

President Jacobson pointed out that the person identified in the all three minutes (Public Hearing, Workshop and Regular Board Meeting) from April 22, 2019, was Joel Black. His name is Joel Blatt and asked that the minutes be revised to reflect the correct spelling of his name.

Vice President Johnson moved to approve the April 22, 2019 Public Hearing minutes with the correction, seconded by Commissioner Bragg and passed with a voice vote.

Approval of April 22, 2019 Workshop Minutes

Vice President Johnson moved to approve the April 22, 2019 Workshop minutes with the correction, seconded by Commissioner Bragg and passed with a voice vote.

Approval of April 22, 2019 Regular Board Meeting Minutes

Vice President Johnson moved to approve the April 22, 2019 Regular Board Meeting minutes with the correction, seconded by Commissioner Bragg and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics From the Floor.

CORRESPONDENCE

Executive Director Risinger said that included in the packet is a congratulatory letter from Senator Julie Morrison on being awarded the OSLAD grant for Green Lake Park, and an IAPD thank you letter to Vice President Johnson thanking her for attending the 2019 Legislative Awareness events in Springfield. There was also a Daily Herald article featuring our art instructor, Enid Silverman, and a thank you note from Jenna Weiner for allowing her to use Veteran's Park for her commission into the United States Marine Corps. He passed around a 90th Anniversary commemorative book put out by IAPD and informed the board that we sent a letter to Brian Steen wishing the Firefighter's Union good luck on their Muscular Dystrophy fundraising event on Saturday, June 1, at Woodland Park, per Commissioner Reiner's suggestion.

ATTORNEY'S REPORT

Attorney David Bloomberg said that he has been working with Executive Director Risinger on the resolution of the Chicagoland Paving issue for Rylko and Mirielle Parks and will be having a conversation with them soon.

COMMITTEE ACTION ITEMS

Finance

Approval of May Warrant 2019

Commissioner Bragg moved to approve the May Warrant 2019 in the amount of \$1,802,720.52, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

Approval of the April Financial Statement and the April Year to Date Statement

Commissioner Bragg moved to approve the April Financial Statement and the April Year to Date Statement, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Jacobson, Johnson and Reiner

NAYS: 0

Consent Agenda

Vice President Johnson moved to approve the Consent Agenda as proposed, seconded by Commissioner Bragg and passed with a voice vote.

- 2018-2019 Quarter D Department Goals and Objectives.

- 2018-2019 Quarter D Administrative Work Plan Report.
- Budget Calendar for Fiscal Year 2020 – 21.
- Village Firefighter/Paramedic Association request to serve alcohol at Woodland Park for their Muscular Dystrophy fundraiser.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger asked the board if they are in favor of removing the slider of Commissioner Drazner on the website. He explained that we will continue with the tribute page. The board agreed. He reviewed the Flag Day program and asked if the board would like to participate. Vice President Johnson said that she will do introductions and Commissioner Reiner said that he would like to raise the Marines flag. In response to a previous board question, Executive Director Risinger said that former Commissioner Schmerer was an FOP member for 4 years and served on the Board of Commissioners for 13 years. He is now back as a director for the FOP board. President Jacobson said that he would like to see the Naming Guidelines from the Board Manual. Executive Director Risinger said that the Uniquely Us welcome from the board on stage starts at 12:30 pm. The board will walk up together and Commissioner Johnson will make a few comments. He said that Officer Rodriguez from the police department came and spoke to the staff today on the police preparation for the event. He feels very confident that the police are well-prepared for the event. Village Manager Dane Bragg said that the parade route ends at Ridgefield and then there will be police controlling traffic for pedestrians to cross Route 83 at Checker Road. He said that Executive Assistant Wanland will invite Carol Sente, Elaine Nekritz and Jeffrey Berman to a board meeting to receive a resolution. He reminded the board to submit their NRPA reservations and asked them to let Executive Assistant Wanland know if they want tickets to Evita by June 7. He said that the Pre-School Teacher Appreciation Luncheon is tomorrow and the ribbon-cutting ceremony at Green Lake Pier is on June 13th at 6 pm. Executive Director Risinger invited the Board to the aquatics critical incident training at Willow Stream Pool on Friday, May 31st at 4 pm. He also said the Village, the Township and the Park District had a meeting to discuss the idea of hiring a grant writer for all three districts in the future. District 125 Exceptional Learners' Collaborative contacted Executive Director Risinger and said they have outgrown their space at the Fitness Center and will probably terminate their lease sometime next year. He asked the board to keep their eyes and ears open for another organization to lease the space in the future. Commissioner Reiner asked about NWSRA leasing the space and Executive Director Risinger explained that they contribute to facilities they lease, but what they pay is not near what we are getting now.

Director Heider thanked Superintendent Eckert for putting together the Operational Report for the recreation staff in his absence. Vice President Johnson congratulated Studio 83 on their recent dance competition.

Director Howe said the pickleball courts are finally finished at Rylko Park and they are already very popular with residents.

OATH OF OFFICE FOR NEWLY ELECTED COMMISSIONERS

Newly elected commissioners Tracy Bragg, Adriane Johnson and Larry Reiner stood, raised their right hand, and recited the Oath of Office.

ELECTION OF OFFICERS FOR FISCAL YEAR 2019-2020

President

Commissioner Jacobson nominated Commissioner Johnson to be Board President for fiscal year 2019-20, seconded by Commissioner Bragg and passed with a voice vote.

Vice President

Commissioner Jacobson nominated Commissioner Reiner to be Board Vice President for fiscal year 2019-20, seconded by Commissioner Johnson and approved with a voice vote.

RECOGNITION OF OUT-GOING PRESIDENT

President Johnson recognized Scott Jacobson as President of the Buffalo Grove Park Board of Commissioners from May 2018 – May 2019. She said she knows how great we are as a Park District and our strength is our ability to work hard, stick together, and be cohesive. She said we will continue this in the future. It is our legacy. She thanked Commissioner Jacobson for stepping up his presidency when we lost Commissioner Drazner and thanked him for his service to the Buffalo Grove Park District.

ANNUAL APPOINTMENTS FOR FISCAL YEAR 2019-20

Treasurer

President Johnson appointed Commissioner Bragg as Treasurer for the Fiscal Year 2019-20.

Legal Counsel

President Johnson appointed the law firm of Chuhak and Tecson with lead counsel of Steven Bloomberg and David Bloomberg for the Fiscal Year 2019-20.

Executive Director

President Johnson appointed Ryan Risinger as the Executive Director for the Fiscal Year 2019-20.

Commissioner Reiner moved to approve the appointments made by President Johnson for the Treasurer, Legal Counsel and Executive Director of the Park District for the Fiscal Year 2019-20, seconded by Commissioner Jacobson and approved with a voice vote.

STAFF APPOINTMENTS FOR FISCAL YEAR 2019-20

President Johnson made the following staff appointments:

- Park Board Secretary – Ryan Risinger
- NWSRA Board Representative – Ryan Risinger and Bill Heider as the alternate
- PDRMA Representative – Dani Hoefle and Aleta Kahn as the alternate
- ADA Compliance Officer – Tim Beckmann
- FOIA Officers – Ryan Risinger, John Short and Beth Wanland
- OMA Officers – Ryan Risinger, Bill Heider, John Short, Tim Howe and Beth Wanland
- Finance Compliance Officer – John Short
- Assistant Treasurer - John Short
- Friends of the Parks Foundation Board Member – Ryan Risinger

Commissioner Jacobson moved to approve President Johnson's Staff Appointments for Fiscal year 2019-20, seconded by Vice President Reiner and passed with a voice vote.

PRESIDENT'S COMMITTEE CHAIR APPOINTMENTS FOR FISCAL YEAR 2019-20

President Johnson appointed the following committee chairs:

- Park Development – Commissioner Jacobson
- Policy and Legislation – Vice President Reiner
- Recreation – Commissioner Jacobson
- Public Relations – Commissioner Jacobson
- Finance – Commissioner Bragg
- Personnel – President Johnson and Commissioner Bragg
- Ethics Advisor – Vice President Reiner
- IAPD Key Contact – Vice President Reiner

Vice President Reiner moved to approve President Johnson's Committee Chair Appointments for Fiscal Year 2019-20, seconded by Commissioner Bragg and passed with a voice vote.

PARK BOARD LIAISON APPOINTMENTS FOR FISCAL YEAR 2019-20

President Johnson: I appoint the following liaisons:

- Village Board – President Johnson
- Village Plan and Zoning Commission – Commissioner Jacobson
- Friends of the Parks Foundation – Commissioner Jacobson
- Environmental Action Team – President Johnson – Interim/TBD New Commissioner

Commissioner Reiner moved to approve President Johnson's Park Board Liaison Appointments for Fiscal Year 2019-20, seconded by Commissioner Jacobson and passed with a voice vote.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADIJOURNMENT

Commissioner Jacobson moved to adjourn the Annual Meeting at 6:50 pm, seconded by Commissioner Bragg and passed with a voice vote.

Respectfully submitted,


Secretary

