



Buffalo Grove Park District Board of Commissioners  
Regular Board Meeting Minutes  
November 26, 2018  
Alcott Center

Commissioners Present: Tracy Bragg, Richard Drazner, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Planning Tim Howe and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

**Roll Call**

President Jacobson called the Regular Board Meeting to order at 6:16 pm. The roll was called and Commissioners Bragg, Drazner, Jacobson and Reiner answered present. Vice President Johnson was absent.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Risk Manager Dani Hoefle was acknowledged.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Reiner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Bragg and passed with a voice vote.

APPROVAL AND PRESENTATION OF STAFF RECOGNITION RESOLUTIONS

**Approval of Resolution 18-11-4 Commending Alyson Stanczak on 15 Years of Service**

Commissioner Drazner moved to approve Resolution 18-11-4 Commending Alyson Stanczak on 15 Years of Service to the Buffalo Grove Park District, seconded by Commissioner Reiner and passed with a voice vote.

APPROVAL OF MINUTES

**Approval of the October 2, 2018 Special Board Meeting Minutes**

Commissioner Drazner moved to approve the October 2, 2018 Special Board Meeting Minutes, seconded by Commissioner Reiner and passed with a voice vote. Commissioner Bragg abstained.

**Approval of the October 8, 2018 Workshop Meeting Minutes**

Commissioner Drazner moved to approve the October 8, 2018 Workshop Meeting Minutes, seconded by Commissioner Reiner and passed with a voice vote. Commissioner Bragg abstained.

**Approval of the October 22, 2018 Special Board Meeting Minutes**

Commissioner Drazner moved to approve the October 22, 2018 Special Board Meeting Minutes, seconded by Commissioner Bragg and passed with a voice vote.

**Approval of the October 22, 2018 Workshop Meeting Minutes**

Commissioner Drazner moved to approve the October 22, 2018 Workshop Meeting Minutes, seconded by Commissioner Reiner and passed with a voice vote.

**Approval of the October 22, 2018 Regular Board Meeting Minutes**

Commissioner Drazner moved to approve the October 22, 2018 Regular Board Meeting Minutes, seconded by Commissioner Bragg and passed with a voice vote.

**ALICE TRAINING**

Risk Manager Dani Hoefle presented an overview of ALICE Training to the Board of Commissioners. ALICE is the leading training solution that increases an organization's and individual's odds of survival during a violent intruder event. ALICE, which stands for Alert, Lockdown, Inform, Counter, and Evacuate, is a post-Columbine, Virginia Tech, Sandy Hook strategy that goes beyond the conventional lockdown. She explained that Park District full-time staff has been trained in this procedure.

**TOPICS FROM THE FLOOR**

There were no topics from the floor.

**CORRESPONDENCE**

**Written and Verbal Correspondence**

Executive Director Risinger reviewed the correspondence which included a newspaper article on Marketing and Public Relations Manager Mike Terson running for Village President, a Veterans Day article from the Daily Herald, and a calendar of upcoming events. He also mentioned a Celebrate Ability Gala Newspaper advertisement thanking the Buffalo Grove Park District and others for sponsoring the event.

**ATTORNEY'S REPORT**

Attorney Steven Bloomberg had no report.

**COMMITTEE ACTION ITEMS**

**Finance**

**Approval of the November Warrant 2018**

Commissioner Drazner moved to approve the November 2018 Warrant in the amount of \$1,239,890.47, seconded by Commissioner Bragg and passed with a roll call vote.

- AYES: Bragg, Drazner, Reiner and Jacobson
- NAYS: 0
- ABSENT: Johnson

### **Approval of the October Financial Statement and the October Year to Date Statement**

Commissioner Drazner moved to approve the October Financial Statement and the October Year to Date Statement, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

### **Approval of Resolution 18-11-1 2018 Harris Bank Accounts Update**

Commissioner Drazner moved to approve Resolution 18-11-1 2018 Harris Bank Accounts update of signers as proposed in Director Short's memo dated November 19, 2018, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

### **Approval of Resolution 18-11-2 Wintrust Bank Account**

Commissioner Drazner moved to approve Resolution 18-11-2 New Wintrust Bank Account as proposed in Director Short's memo dated November 19, 2018, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

### **Approval of Resolution 18-11-3 New Third Party Administrator for Flexible Benefits Plan**

Commissioner Drazner moved to approve Resolution 18-11-3 Envision Healthcare, Inc. as the new Third Party Administrator for the Flexible Benefits Plan as proposed in Director Short's memo dated November 19, 2018, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

### **Approval of the Renewal of Health, Vision, Dental and Life Insurance Plans**

Commissioner Drazner moved to approve the Renewal of the Health, Vision, Dental and Life Insurance Plans as proposed in Director Short's memo dated November 19, 2018, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

### **Approval of the Board Conference and Travel Expense**

Commissioner Drazner moved to approve the Board Conference and Travel Expense of \$1,715.72, seconded by Commissioner Bragg and passed with a roll call vote.

AYES: Bragg, Drazner, Reiner and Jacobson

NAYS: 0

ABSENT: Johnson

## CONSENT AGENDA

Commissioner Bragg moved to approve the Consent Agenda as proposed, seconded Commissioner Reiner and passed with a voice vote.

- Quarter B Status Report on Administrative Work Plan
- Quarter B Status Report on Department Goals and Objectives

## EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that he invited State Representatives to sit with staff at the conference luncheon and to date, State Senator Morrison and Representative Didech have accepted. The Fitness Center roof study has concluded and the roof should be fine for 2-3 more years. We will put the roof replacement in our long range plans. Veterans Park has some asphalt heaving and is in need of a face lift. We are moving forward addressing these improvements which will be paid for out of our capital funds. He said the Fitness Center project is moving along and we hope to get a final number from FH Paschen by the end of the week. Director Risinger also said the Emmerich North backstop collapsed in the storm last night. PDRMA has been notified and we are hopeful it will be covered by insurance. Executive Assistant Beth Wanland will send an email on Wednesday asking Board members to RSVP to the Senior Holiday Party and the NWSRA/SLSF Holiday Luncheon.

Director Heider mentioned that it will be a challenge for staff and the District to find space for some of our summer camps due to District 21 construction plans that were recently passed in a referendum. Staff is looking at options and Executive Director Risinger is working with superintendents of the school districts.

Director Howe commended his staff for efficiently plowing us out from the storm this morning.

Director Short said that IMRF is changing their discount rate from 7.50% to 7.25% and potentially dropping to 7% in the next couple of years. IDNR was here and looked at Green Lake and the CAC regarding the Park Grant. We should see the grant money in January.

## OLD BUSINESS

There was no Old Business.

## NEW BUSINESS

There was no New Business.

## ADJOURNMENT

Commissioner Reiner moved to adjourn the Regular Board Meeting at 7:25 pm, seconded by Commissioner Bragg and passed with a voice vote.

Respectfully submitted,

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Secretary