



**Buffalo Grove Park District Board of Commissioners  
Regular Board Meeting Minutes  
February 26, 2018  
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner

Commissioner Absent: Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Parks and Risk Management Tim Howe, Director of Business and Human Resources John Short and Executive Assistant Martha Weiss

Attorney David Bloomberg was present

**CALL TO ORDER**

**Roll Call**

Vice President Reiner called the Regular Board Meeting to order at 6:25 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson and Reiner answered present

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

There were no guests to introduce.

**APPROVAL OF THE BOARD MEETING AGENDA**

Commissioner Drazner moved to approve the Board Meeting Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

**APPROVAL OF MINUTES**

**Approval of January 8, 2018 Workshop Minutes**

Commissioner Drazner moved to approve the January 8, 2018 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

**Approval of January 22, 2018 Workshop Minutes**

Commissioner Drazner moved to approve the January 22, 2018 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote, with Commissioner Jacobson abstaining.

**Approval of January 22, 2018 Regular Board Meeting Minutes**

Commissioner Drazner moved to approve the January 22, 2018 Regular Board Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote, with Commissioner Jacobson abstaining.

**TOPICS FROM THE FLOOR**

There were no Topics From the Floor.

**CORRESPONDENCE**

Executive Director Risinger reviewed the thank you note from Aquatics Supervisor Hoefle for the baby gift the district sent and a letter from the Government Finance Officers Association announcing that the district has received its Certificate of Achievement for Excellence in Financial Reporting. The Board and staff congratulated Director of Business and Human Resources Short for the award.

**ATTORNEY’S REPORT**

There was no Attorney’s Report in open meeting.

**COMMITTEE ACTION ITEMS**

**Finance**

**Approval of February Warrant 2018**

Commissioner Jacobson moved to approve the February Warrant 2018 in the amount of \$2,100,179.64, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**Approval of January Financial Statement and January Year to Date Statement**

Commissioner Jacobson moved to approve the January Financial Statement and the January Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**Approval of Board Travel and Lodging Expense for IAPD State Conference**

Commissioner Jacobson moved to approve the amount of \$2,635.02 for Board travel and lodging expense incurred during the IAPD State Conference, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**Approval of the Amendment to the Mowing Contract**

Commissioner Jacobson moved to approve the Amendment to the Agreement with Jaclynn, Inc., d/b/a Gilio Landscape Contractors, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**Approval of Resolution 18-2-1 To Include Cash Payments Related to Health Insurance As IMRF Earnings**

Commissioner Jacobson moved to approve Resolution 18-2-1 To Include Cash Payments Related to Health Insurance As IMRF Earnings, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**CONSENT AGENDA**

Commissioner Johnson moved to approve the Consent Agenda as presented, seconded by Commissioner Drazner and passed with a voice vote:

- a. Third Quarter Administrative Work Plan
- b. Third Quarter Departmental Goals and Objectives
- c. 2018-19 Rec Program Fee Report

**EXECUTIVE DIRECTORS REPORT AND DEPARTMENT OPERATION REPORTS**

Executive Director Risinger said that he attended the IAPD Cook County legislative breakfast with President Schmerer and Commissioner Johnson and that five legislators were also in attendance. He attended the IAPD Lake County legislative breakfast and three legislators attended this breakfast. He noted that IAPD impressed the importance of OSLAD grants to the legislators. Senator Morrison requested that a town hall be scheduled for the Alcott Center. Executive Director Risinger wanted to verify that Keshet should be able to use the Twin Creeks Buddy Baseball field at no cost. The Board agreed that this agreement should be in writing because Keshet provides people with disabilities with valuable programs, many of whom are Buffalo Grove residents, and it is a good collaboration to provide the field to them for their programs. Executive Director Risinger and Director of Parks and Risk Management Howe met with the developer of Link Crossing and drawing of the plan was distributed to the Board. Staff are planning to include public input in the park design.

Director of Recreation and Facilities Heider conveyed that staff feel they are fortunate to be able to attend state conference and they included in their operation reports how they are able to use what they learn at conference back into the district. Director Howe thanked the staff of the parks department for their efforts during the snow storms. He announced that Dani Hoefle is the new risk manager and said she will be a great fit in that position. He is interviewing for two full-time positions, a parks specialist and a facility technician. Director Short John said he is grateful for the opportunity to attend worthwhile sessions at state conference. Commissioner Jacobson

noticed that the number of hits on the district's website is down from last year, and Executive Director Risinger will ask Public Relations and Marketing Manager Terson about reasons for this.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**MOTION TO ENTER INTO EXECUTIVE SESSION**

Commissioner Jacobson moved to enter into Executive Session for the purpose of imminent litigation at 6:52 pm, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**MOTION TO ADJOURN EXECUTIVE SESSION**

Commissioner Jacobson moved to adjourn the Executive Session at 6:56 pm, seconded by Commissioner Drazner and passed with a voice vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**MOTION TO RECONVENE THE REGULAR BOARD MEETING**

Commissioner Johnson moved to reconvene the Regular Board Meeting, seconded by Commissioner Drazner and passed with a voice vote.

Vice President Reiner announced that no final action was taken in closed session.

**ADJOURNMENT**

Commissioner Drazner moved to adjourn the Regular Board Meeting at 6:57 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

---

Secretary