



**Buffalo Grove Park District Board of Commissioners
Regular Board Meeting Minutes
530 Bernard Drive, Buffalo Grove, IL
December 18, 2017**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:19 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Pari Risinger, Charlie Risinger, Courtney Risinger, Brittani Sotzen and Ryan Sotzen, all members of Executive Director Risinger's family, were previously introduced.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

EMPLOYEE RECOGNITION

Resolution 17-12-1 Commending Ryan Risinger On 25 Years Of Service

President Schmerer read Resolution 17-12-1 Commending Ryan Risinger on 25 Years of Service to the Buffalo Grove Park District:

WHEREAS, Ryan Risinger was first employed by the Buffalo Grove Park District as Recreation Supervisor in 1992, promoted to Division Manager in 1996, promoted to Superintendent of Recreation in 2001, promoted to Director of Recreation and Facilities in 2010, promoted to Deputy Director in June, 2013 and promoted to Executive Director on December 1, 2014;

WHEREAS, Ryan's dedication and professional knowledge have resulted in the success of programs and services under his direction and allowed the District to be recognized as an Illinois Distinguished Accredited Agency;

WHEREAS, Ryan has developed positive relationships with other governmental agencies, prompting the Illinois Association of Park Districts to award the District and Kildeer Countryside Elementary District 96 an Intergovernmental Cooperation Award in 2016;

WHEREAS, Ryan provides excellent service to the entire park District and his personal style helps foster a friendly working environment for staff in all departments;

WHEREAS, through his advocacy efforts for parks and recreation on a national level, he was named National Recreation and Park Association's Park Champion of the Year in 2015;

WHEREAS, Ryan's commitment has benefited the profession through his involvement in various Illinois Park and Recreation Association committees, as a Board member of the Northwest Special Recreation Association and a member of the Joint Distinguished Park and Recreation Accreditation Committee;

WHEREAS, as Executive Director, Ryan has overseen many park and facility projects, including the re-establishment of the Illinois Park and Recreational Facility Construction Grant and the renovation of the Community Arts Center, the Alcott Center pre-school wing renovation and the new Golf Dome installation and renovation;

WHEREAS, Ryan serves the Buffalo Grove community through his volunteer work with the Rotary Club of Buffalo Grove, and is currently serving as the club's President;

WHEREAS, the success of the Park District is dependent upon professionals like Ryan who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Ryan Risinger is commended on behalf of the citizens of Buffalo Grove for his distinguished career at the Buffalo Grove Park District.
- 2) That this resolution be presented to Ryan with best wishes on his future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 18th DAY OF DECEMBER 2017.

President Schmerer said he moved to Buffalo Grove in 1988 and Executive Director Risinger was one of the first staff members he met. President Schmerer said it has been great watching him move up to the Executive Director position and commented how much he has done for the Park District. Vice President Reiner said that Executive Director Risinger has contributed on every single level to the district and has been a mentor to so many of the staff. He has great relationships with the staff, and has shown leadership outside of the district, as evidenced by him becoming the

head of the IAPD/IPRA accreditation committee. President Reiner said the Board is very proud and appreciative of all that Executive Director Risinger has done for the district. Vice President Reiner thanked Executive Director Risinger's family for their sacrifice of family time and for the support that they have given him and the district. Executive Assistant Weiss said that Executive Director Risinger is well respected in the local Rotary club and that he is currently serving as president. Commissioner Johnson said that she appreciates Executive Director Risinger's contributions and leadership and how professional he is and open to suggestions and ideas. She also commented how many people outside of the district recognize his leadership. Commissioner Drazner congratulated Executive Director Risinger on his 25 years. Commissioner Jacobson said that it is a testament to Executive Director Risinger's character that he has earned the top leadership position in the district in 25 years and he has gained the respect of his peers and various Boards during that time. President Schmerer commented on the longevity of many staff and Board members at the district and how Executive Director Risinger has put his own footprint on the district. The Board then congratulated him on 25 years of service.

Executive Director Risinger thanked the Board and said that the Park District has been fantastic to him and the staff is awesome, so he never had a reason to leave the district for other opportunities.

Vice President Reiner moved to approve Resolution 17-12-1 Commending Ryan Risinger on 25 Years of Service to the Buffalo Grove Park District, seconded by Commissioner Drazner and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the November 13, 2017 Workshop Minutes

Commissioner Drazner moved to approve the November 13, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote, with Commissioner Johnson abstaining.

Approval of the November 27, 2017 Workshop Minutes

Commissioner Drazner moved to approve the November 27, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of the November 27, 2017 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the November 27, 2017 Regular Board Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including: the agenda and information for the IAPD annual meeting in January; the letter to residents from KHovnanian Homes regarding the Link Crossing development; a newspaper article about the Village's Planning and Zoning Commission meeting on Link Crossing; and a newspaper article about the Ted Talk that Public Relations and Marketing Manager Terson gave at Vernon Area Library.

ATTORNEY'S REPORT

There was no Attorney's Report.

COMMITTEE ACTION ITEMS

Finance

Approval of the December Warrant 2017

Commissioner Jacobson moved to approve the December Warrant 2017 in the amount of \$ 1,945,918.99, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of the November Financial Statement and the November Year to Date Statement

Commissioner Jacobson moved to approve the November Financial Statement and the November Year to Date Statement, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of Tax Levy Ordinance 17-12-1

Commissioner Jacobson moved to approve Tax Levy Ordinance 17-12-1, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of Board Conference Expense

Commissioner Jacobson moved to approve Board Travel and Conference Expense of \$1,360.00, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Policy and Legislation

Approval of Ordinance 17-12-2 Sexual Harassment

Vice President Reiner moved to approve Ordinance 17-12-2, a Policy Prohibiting Sexual Harassment, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

CONSENT AGENDA

Commissioner Johnson moved to approve the Consent Agenda as presented, seconded by Vice President Reiner and passed with a voice vote.

- i. Annual Board Meeting Calendar

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that the Village is hosting another Lake Cook Corridor Project meeting on January 4th that he will be attending. He said that the Recreation Supervisor/Clubhouse Trent has given notice that she is leaving the district for personal reasons to pursue another opportunity in another state. He reported on some minor police reports. He noted that IPRA has created a part-time employee membership and then opened a discussion about supporting a part time employee who asked to attend the IRPA state conference. He asked the Board whether they would support a benefit to a part time employee whose supervisor approves and has the ability to cover the expense in the budget. The Board expressed their opinions and suggested that if the employee's supervisor decided that it is a value to the district to send a particular part-time employee to conference, the district should support it. They suggested that the district develop a comprehensive policy or procedure that would include other legal considerations besides the cost of the conference registration.

Commissioner Johnson found it interesting in the report submitted by Public Relations and Marketing Manager Terson that the number of people linking to our website from other sites and social media has significantly increased. She congratulated him and his staff for the success in securing sponsorships.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Drazner moved to adjourn the Regular Board Meeting at 7:17 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

Secretary