



**Buffalo Grove Park District
Regular Board Meeting Minutes
November 27, 2017
Alcott Center, 530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe and Executive Assistant Martha Weiss

Attorney David Bloomberg was present

Guests: Shelli Barnett and Barry Barnett, Superintendent of Recreation Kim Cashmore, Superintendent of Recreation Erika Strojinc, Recreation Manager Chris Eckert, Recreation Supervisor Allison Christopoulos and Recreation Supervisor Laura Husko.

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:10 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Vice President Reiner and passed with a voice vote.

INTRODUCTION OF GUESTS

The guests who were welcomed in the Workshop were present and welcomed again: Shelli Barnett and her husband Barry Barnett, Superintendent of Recreation Kim Cashmore, Superintendent of Recreation Erika Strojinc, Recreation Manager Chris Eckert, Recreation Supervisor Allison Christopoulos and Recreation Supervisor Laura Husko.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL AND PRESENTATION OF RECOGNITION RESOLUTIONS

Resolution 17-11-1 Commending Shelli Barnett on Her Retirement

President Schmerer read Resolution 17-11-1:

WHEREAS, Shelli Barnett has completed 32 years of service to the Buffalo Grove Park District and its residents;

WHEREAS, Shelli has been a dedicated instructor in the Buffalo Grove Park District Fitness & Wellness Department, providing the community with engaging fitness classes to improve their health and overall wellness;

WHEREAS, through Shelli's efforts, participants at the Buffalo Grove Park District have developed a love for fitness through her creative and fun, yet challenging, approach to achieving lifelong fitness goals;

WHEREAS, the lives of hundreds of adults in the community have been enriched by the dedication and enthusiasm for fitness by Shelli who provided an uplifting and welcoming fitness environment for all ability levels; and

WHEREAS, Shelli Barnett has assisted in the development of numerous fitness classes with innovative formats for the betterment of the Buffalo Grove community.

NOW, THEREFORE, LET IT BE RESOLVED, by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Shelli Barnett is commended on behalf of the citizens of Buffalo Grove for her distinguished career at the Buffalo Grove Park District.
2. That she be able to fill her leisure time with family and friends for many years.
3. That this Resolution be presented to Shelli with our best wishes.

Ms. Barnett thanked Executive Director Risinger, Superintendent of Recreation Cashmore, Recreation Supervisor Allison Christopoulos, Executive Assistant Weiss and all of the staff she worked with over the 32 years. She said that the staff gave her a platform to turn people in this community on to fitness, starting at a time when there were not any other fitness center options. She hoped that she made a difference in the lives of those she taught. She said it was a joy to open the doors of the Emmerich building everyday and she said that it was the best, best part-time job in the world. Recreation Supervisor Christopoulos thanked Ms. Barnett for teaching her so much about fitness and the evolution of the improvements at the Emmerich building. She said that Ms. Barnett has been an amazing asset to the Park District and she will be missed very much by all of the program participants.

Vice President Reiner moved to approve Resolution 17-11-1, seconded by Commissioner Johnson and passed with a voice vote.

Resolution 17-11-2 Commending Rick Missing on His Retirement

President Schmerer read Resolution 17-11-2 into the record:

**RESOLUTION 17-11-2
COMMENDING RICK MISSING ON HIS RETIREMENT AFTER
28 YEARS OF SERVICE TO THE BUFFALO GROVE PARK DISTRICT**

WHEREAS, Rick Missing was first employed by the Buffalo Grove Park District as Recreation Supervisor on July 26, 1989 and was later promoted to Facilities Coordinator in December 2003 and then to Superintendent of Facilities in July 2014;

WHEREAS, Rick's dedication and professional knowledge have resulted in the success of programs under his direction, including youth sports, adult sports, special events and aquatics programs as well as success in the management of staff and facilities such as the Alcott Center, Willow Stream Pool, Spray N' Play and Cooper Gymnasium;

WHEREAS, Rick's flexibility and willingness to adapt allowed him to succeed and benefit the District in so many areas from programs and events to facilities and risk management;

WHEREAS, Rick stepped up on multiple occasions to serve as the District's temporary Risk Manager during several periods of crossover, and Rick continued to be a valuable resource to the Risk Manager whether it was serving on the Safety Committee or conducting one of many CPR and AED trainings;

WHEREAS, Rick was a leader in the pursuit of safety, health, and risk management for many years;

WHEREAS, Rick's ability to continue to learn and adapt allowed him to move into the role of Superintendent of Facilities, where he managed multiple staff and multiple district facilities; and

WHEREAS, Rick's many years of experience with Buffalo Grove made him a valuable resource to all the staff and a leader at many programs and events.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Rick Missing be commended on behalf of the citizens of Buffalo Grove for his distinguished service to the Park District since 1989.
2. That he be able to fill his leisure time with family and friends for many years.
3. That this resolution be presented to Rick with best wishes on his retirement.

Vice President Reiner moved to approve Resolution 17-11-2, seconded by Commissioner Johnson and passed with a voice vote.

APPROVAL OF MINUTES

Approval of October 9, 2017 Workshop Minutes

Commissioner Drazner moved to approve the October 9, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of October 23, 2017 Workshop Minutes

Commissioner Drazner moved to approve the October 23, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of October 23, 2017 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the October 23, 2017 Regular Board Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote.

RECREATION

Staff Update on Stampede and Golf Dome

Recreation Supervisor Husko, the Director of the Stampede, gave an overview of the 5k and 10k races. It was the second year that the start and finish for the races were positioned in front of the fitness center and she received positive feedback about the route. Registration was up 135 from last year and for the first time, the 5k was on the CARA circuit. There were 809 finishers in the race. She pointed out that there is a correction in the report she distributed and it is actually \$7,267 in revenue because of an additional \$4,000 in sponsorship that should have been credited to the event. Possible long range changes include the re-routing of the race to use more of local neighborhoods without utilizing Lake County Forest Preserve property. The participants included 279 BG residents and 60 fitness center members.

Supervisor Husko and Recreation Manager Eckert explained the construction of the new golf dome and the renovations. Supervisor Husko distributed a financial summary of the costs that came in under budget. The Board was shown a time lapse video of the tear down and construction of the new dome. The turf was damaged by a very heavy rain during the tear down period and was replaced as part of an insurance settlement. Some of the renovations included a new putting green, electronic shanker boards that record the speed and distance of the ball as the participant hits it, a new customer desk and lockers for season pass holders. There will be a grand re-opening of the dome at 5 pm on Monday, December 18. The Board members thanked Supervisor Husko and Manager Eckert on a great job on their presentation.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including various articles and photos of the district's Veterans Day celebration.

ATTORNEY'S REPORT

Attorney David Bloomberg explained a case currently pending in the Illinois Supreme Court regarding a criminal statute prohibiting registered sexual offenders from any park district property. The issue was whether the statute is unconstitutional and overly broad, and he cautioned that every statute or policy should be narrowly drafted.

COMMITTEE ACTION ITEMS

Finance

Approval of the November Warrant 2017

Commissioner Jacobson moved to approve the November Warrant 2017 in the amount of \$1,541,058.24, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the October Financial Statement and the October Year to Date Statement

Commissioner Jacobson moved to approve the October Financial Statement and the October Year to Date Statement, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the Renewal of Health, Vision, Dental and Life Insurance Plans

Commissioner Jacobson moved to approve the Renewal of the Health, Vision, Dental and Life Insurance Plans as proposed in Director Short's memo of November 20, 2017, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the Retiree Health Plan

Commissioner Jacobson moved to approve the Retiree Health Plan as proposed in Director Short's memo of November 20, 2017, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Theater Chair Purchase

Commissioner Jacobson moved to approve the job order contract proposal from National Intergovernmental Purchasing Alliance to purchase 292 chairs from Larson Equipment and Furniture Company of Schaumburg, Illinois in the amount of \$49,947.52, including installation, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Board Conference and Travel Expense

Commissioner Jacobson moved to approve the Board conference and travel expense of \$3,763.42, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

CONSENT AGENDA

Commissioner Johnson moved to approve the Consent Agenda as presented, seconded by Commissioner Drazner and passed with a voice vote.

- a. Second Quarter Status Report on Administrative Work Plans
- b. Second Quarter Status Report on Department Goals
- c. Business Procedure Manual
- d. Investment Policy
- e. Security Camera Policy

EXECUTIVE DIRECTORS REPORT AND DEPARTMENT OPERATION REPORTS

Executive Director Risinger reported that he, Executive Assistant Weiss and Director Short are working on updating the board policy manual that will be presented to the Board in the coming months and that staff are busy working on next year’s budget. The next meeting regarding a revised master plan for Mike Rylko Park will include estimated costs for the improvements. Executive Director Risinger said that he is now a member of the NWSRA executive board, and head of the personnel committee. Director Short added that the recent Illinois law requiring sexual harassment policies will be presented at the December Board meeting. The district’s current policy is very extensive, but there are a couple of additions required by the law. Director of Parks and Risk Management Howe congratulated staff who helped out with the PDRMA audits under the leadership of Risk Manager Beckmann. The district scored 99% overall which is outstanding. He met with the staff of the consultant for the ADA transition plan and is looking forward to working with them.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

Commissioner Drazner moved to enter into Executive Session for the Purpose of Imminent Litigation at 7:27 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

MOTION TO ADJOURN EXECUTIVE SESSION AND RETURN TO THE REGULAR BOARD MEETING

Vice President Reiner moved to adjourn the Executive Session and return to the Regular Board Meeting at 7:35 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT:

President Schmerer announced that no final action was taken in executive session.

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

None.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Regular Board Meeting at 7:36 pm, seconded by Commissioner Drazner and passed with a voice vote.

Respectfully submitted,

Secretary