



**Buffalo Grove Park District Regular Board Minutes
October 23, 2017
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present.

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:45 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

INTRODUCTION OF GUESTS

There were no guests present.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Johnson moved to approve the Regular Board Meeting Agenda, with the deletion of the security camera policy under item iii in the Consent Agenda, seconded by Vice President Reiner and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the September 11, 2017 Workshop Minutes

Commissioner Drazner moved to approve the September 11, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of the September 18, 2017 Workshop Minutes

Commissioner Drazner moved to approve the September 18, 2017 Workshop Minutes, seconded by Vice President Reiner and passed with a voice vote, with Commissioner Jacobson abstaining.

Approval of the September 18, 2017 Regular Board Meeting/Public Hearing Minutes

Commissioner Drazner moved to approve the September 18, 2017 Regular Board Meeting/Public Hearing Minutes, seconded by Commissioner Johnson and passed with a voice vote, with Commissioner Jacobson abstaining.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including: a special events listing; an invitation to a leaders breakfast at the Indian Trails Library on November 9 that President Schmerer said he would attend; an article about Jonathan Carroll who was sworn in to replace State Representative Elaine Nekritz and a copy of the letter of congratulation that the district sent to him; a thank you email from Recreation Supervisor Hersman for the gift basket for her new baby; a thank you note from School District 21 Superintendent Hyland for donations for her Wheeling Rotary Club fundraiser; and an e-newsletter from PDRMA that included an article about the district's parks staff and their snow removal procedures.

ATTORNEY'S REPORT

Attorney Bloomberg reviewed a recent 7th Circuit case regarding reasonable accommodation under the Federal Medical Leave Act.

COMMITTEE ACTION ITEMS

Finance

Approval of the October Warrant 2017

Commissioner Jacobson moved to approve the October Warrant 2017 in the amount of \$1,500,701.24, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the September Financial Statement and September Year to Date Statement

Commissioner Jacobson moved to approve the September Financial Statement and the September Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

Approval of Resolution 17-10-1 2017 Tax Levy

Commissioner Jacobson moved to approve Resolution 17-10-1 2017 Tax Levy, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Ordinance 17-10-2 providing for the issue of approximately \$2,325,000 General Obligation Limited Tax Park Bonds, Series 2017, for park improvements, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Raymond James & Associates, Inc. in connection with the sale of said bonds

Commissioner Jacobson moved to approve Ordinance 17-10-2 providing for the issue of approximately \$2,325,000 General Obligation Limited Tax Park Bonds, Series 2017, for park improvements, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Raymond James &

Associates, Inc. in connection with the sale of said bonds, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Ordinance 17-10-3 Tax Abatement

Commissioner Jacobson moved to approve Ordinance 17-10-3 Tax Abatement, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Ordinance 17-10-4 Tax Abatement

Commissioner Jacobson moved to approve Ordinance 17-10-4 Tax Abatement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Ordinance 17-10-1 Disposal of Personal Property

Commissioner Jacobson moved to approve Ordinance 17-10-1 Disposal of Personal Property, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of ADA Transition Plan Proposal

Commissioner Jacobson moved to approve the ADA Transition Plan Proposal of ACT Services Consulting of Wheaton, Illinois in the amount not to exceed \$37,830.00, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Board Conference and Travel Expense

Commissioner Jacobson moved to approve the Board Conference and Travel Expense of \$46.07, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Consent Agenda

Commissioner Drazner moved to approve the Consent Agenda as amended, seconded by Commissioner Johnson and passed with a voice vote.

1. IAPD Credentials
2. 2018 Preschool Fees
3. Full Time Personnel Policy Revisions

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that he and Director of Parks and Risk Management Howe met with Lake County Department of Transportation regarding the widening of Buffalo Grove Road that would be completed in 2019. The district is being asked to grant two easements at Churchill and Woodland Parks. There was discussion at the meeting about possible funds or grants to improve the Churchill bike paths. The Weiland project was also discussed at the meeting and it will probably not affect Parkchester Park. The Lake Cook corridor development project public meeting was postponed until November 16. The focus groups for the fitness center facilitated by Sikich will start on Tuesday and Thursday this week, and there was a very good response for participation. Executive Director is participating in two IAPD Distinguished Accreditation reviews.

Director of Recreation and Facilities Heider said that staff really took advantage of the national conference and brought a lot of good information back to the district. He invited the Board to take a tour of the improvements in the preschool wing. Director of Business and Human Resources Short said that the district's insurance brokers are working on a separate plan from the Hartford for retirees who are Medicare eligible. Director Howe congratulated Tony Perroca on being promoted to Parks Foreman and said he is doing great at his new position. Public Relations and Marketing Manager Terson commented that the hits on the performing arts page on the website spiked and so did the mobile use that were significantly higher than the desk top use. He said that he was proud to represent the district at a Ted Talk he did at the Vernon Area Library.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Jacobson moved to adjourn the Regular Board Meeting at 7:16 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary