



**Buffalo Grove Park District
Regular Board Meeting Minutes
August 28, 2017
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson, Superintendent of Recreation Greg Ney and Executive Assistant Martha Weiss

Guests: Superintendent of Recreation Kim Cashmore, Superintendent of Recreation Erika Strojinc, Recreation Supervisor Diana Clayson, Education Coordinator Monica Duffey, Delores Harnisch, Jeff Weiss, Pat Lambert, Tina Pollack, Ellie Scher, Lynee LaCross, Debi Mortiz, Donna Harnisch, Debra Harnisch, Braeden Horne, Mark Steuer, Deenie Pomilia, Lucy Rosset, Jan Mahoney, Gail Piggot, Mary Ann Paskavan and Peggy Morrill

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:09 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

The guests in attendance had previously introduced themselves at the Workshop.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Vice President Reiner and passed with a voice vote.

PRESENTATION OF THE BEST FRIEND AWARD TO DEBI MORITZ

President Schmerer presented Debi Moritz with the Friends of the Parks Foundation's Best Friend Award and read the following statements:

Debi Moritz has been an active member of the Buffalo Grove Park District's Environmental Action Team since it began in 2009. She had the idea to start a Green Fair six years ago and contacted 20 exhibitors to share the value of reuse, reduce and recycling and how one person can make a difference in our environment. The Green Fair has been very successful over the years and has recycled and repurposed many bicycles, shoes, crayons, small electric appliances, books, batteries, vases, etc. In addition, many residents have been educated on green issues and kids have made environmentally friendly crafts, all because of Debi's idea for the Green Fair. In addition, Debi has been a long time volunteer for the Village of Buffalo Grove. She has served on the BG Days Committee and was successful in getting recycling during the event. She has served on the Blood Donor Commission for many years and organizes blood drives throughout the year. In conclusion, Debi is a dedicated volunteer to the residents of the Village and deserves recognition for her efforts.

Ms. Moritz thanked the Board and staff for the award and Jeff Weiss, the founder of the Environmental Action Team, and gave a brief history of the team and their accomplishments. Jeff Weiss, former commissioner, added that Ms. Moritz stepped up and organized an electronics recycling two months after the team was organized in 2009 and is also trained as a citizen scientist to monitor streams in the Riverwatch program.

APPROVAL AND PRESENTATION OF RECOGNITION RESOLUTIONS

Resolution 17-8-1 Commending Greg Ney on 20 Years of Service

President Schmerer read Resolution 17-8-1 Commending Greg Ney on 20 Years of Service:

WHEREAS, Greg Ney was first employed by the Buffalo Grove Park District in 1991 as a part time employee working in maintenance and athletics and because of his efforts, was hired as a full time Athletics Supervisor on August 18, 1997 and was then promoted to Superintendent of Recreation on August 30, 2010;

WHEREAS, Greg's expertise and attention to detail led to other responsibilities and administrative projects including: upgrading the District's phone system, maintaining the Goals and Objectives workbook for the District, overseeing the IT department and consulting firm, maintaining the RecTrac and MainTrac systems and updating the District's Ordinance Book, Technology Policy and Volunteer Coaching Manual;

WHEREAS, Greg's outstanding work both at the Buffalo Grove Park District and with the Illinois Park and Recreation Association have shown him to be a leader in the field of recreation where he shares his knowledge and experience with staff at the Buffalo Grove Park District;

WHEREAS, as Superintendent, Greg has shown the patience and flexibility to successfully lead multiple full time staff and he continues to strive to learn more and make the Buffalo Grove Park District the best in the State; and

WHEREAS, the success of the Park District is dependent upon employees like Greg who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Greg Ney is commended by the Board of Commissioners for his distinguished career at the Buffalo Grove Park District.
- 2) That this resolution be presented to Greg with best wishes on his future.

The Board members congratulated Superintendent Ney. Commissioner Drazner moved to approve Resolution 17-8-1, seconded by Vice President Reiner and passed with a voice vote.

Resolution 17-8-2 Commending Delores Harnisch on Her Retirement

President Schmerer read Resolution 17-8-2 Commending Delores Harnisch on Her Retirement:

WHEREAS, Delores Harnisch has completed 35 years of service to the Buffalo Grove Park District and its residents;

WHEREAS, Delores Harnisch has been a dedicated teacher in the Buffalo Grove Park District Four Year Preschool, providing children with the academic and social skills needed for success in education and life;

WHEREAS, through Delores' efforts, children graduating from the Buffalo Grove Park District preschool program consistently exceed the expectations of kindergarten teachers and perform well above the norm;

WHEREAS, the lives of hundreds of children and parents in the community have been enriched by the dedication and caring of Delores Harnisch;

WHEREAS, Delores Harnisch has assisted in the development of the curriculum and instructional methods used by the staff of the Preschool;

NOW, THEREFORE, LET IT BE RESOLVED, by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Delores Harnisch is commended on behalf of the citizens of Buffalo Grove for her distinguished career at the Buffalo Grove Park District.
2. That she be able to fill her leisure time with family and friends for many years.
3. That this Resolution be presented to Delores with our best wishes.
- 4.

The Board and staff congratulated Ms. Harnisch who said that she appreciated the support that the Board gives the preschool program. She said that it has been a pleasure to be a teacher in the district and thanked the co-teachers and directors that she served with. Vice President Reiner

moved to approve Resolution 17-8-2, seconded by Commissioner Drazner and passed with a voice vote.

Resolution 17-8-4 Commending Jim Faczek on His Retirement

President Schmerer read Resolution 17-8-4 Commending Jim Faczek on His Retirement:

WHEREAS, Jim Faczek has served for 35 years with honor and distinction in various positions with the Buffalo Grove Park District since September 15, 1979;

WHEREAS, the Buffalo Grove Board of Commissioners and the residents of Buffalo Grove have appreciated Jim's dedicated service, which allowed the District to grow during his career with us;

WHEREAS, Jim is responsible for the land management division in the parks department overseeing the care and maintenance of various park land throughout year, and he accomplishes his duties with the assistance of full-time and part-time staff member. Specifically, his areas of responsibility include the site maintenance of the Rylko Park, Willow Stream Park, Wellington Commons Park, Willow Streams Park, Emmerich Park and Windsor Ridge Park;

WHEREAS, Jim provides outstanding public relations because of his efforts at site maintenance and conservation. To his credit is the maintenance of Rylko Park, one of the District's premier outdoor facility that includes the Fitness Center, Spray N Play, Skate Park, and Golf and Sport Center, and many natural areas that include prairie, woodlands and wetlands.

WHEREAS, in the past couple of years, Jim has assisted the construction crew, assembling several playgrounds and other park amenities. Jim has also completed inspections and executed repairs to playgrounds as needed;

WHEREAS, the success of the District is dependent upon employees like Jim who take great pride in the Park District and in their individual and departmental accomplishments;

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Jim Faczek be commended on behalf of the citizens of Buffalo Grove for his distinguished service to the Park District since 1979.
2. That this Resolution be presented to Jim with best wishes in his career and many more years at the Buffalo Grove Park District.

Parks Foreman Faczek was not in attendance at the meeting and will be presented with the Resolution on his last day of employment with the district. Commissioner Drazner moved to approve Resolution 17-8-4, seconded by Commissioner Johnson and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the July 18, 2017 Workshop Minutes

Commissioner Drazner moved to approve the July 18, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of the July 18, 2017 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the July 18, 2017 Regular Board Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including the special events listing and a Daily Herald residents' guide that was sent to every household in the district containing many Park District articles.

ATTORNEY'S REPORT

There was no Attorney's Report.

COMMITTEE ACTION ITEMS

Finance

Approval of the August Warrant 2017

Commissioner Jacobson moved to approve the August Warrant 2017 in the amount of \$2,498,250.23, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of July Financial Statement and the July Year to Date Statement

Commissioner Johnson moved to approve the July Financial Statement and the July Year to Date Statement, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the CAC Renovation Bid

Commissioner Jacobson moved to approve the Contract for Construction, including the Base Bid for a total amount of \$2,665,000 to F. H. Pashen of Chicago, Illinois for the 2017 Community Arts Center Interior Renovations project, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Ordinance 17-8-1 Disposal of Personal Property

Commissioner Jacobson moved to approve Ordinance 17-8-1 Disposal of Personal Property, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Schmerer
NAYS: 0
ABSENT: 0
ABSTAIN: Reiner

Approval of Golf Dome Tee Dividers Bid

Commissioner Jacobson moved to approve the bid from Range Automation Systems of Tempe, Arizona in the amount of \$34,158.00 for 36 TrackTee Bay Dividers for the Buffalo Grove Golf and Sports Center, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Approval of Bus Bid for Clubhouse Year 2017-18

Commissioner Jacobson moved to approve the bus bid to First Student of Naperville, Illinois in the amount of \$372 per day/per bus for pre-camp field trips and \$422 per day/per bus throughout the 2017-18 Clubhouse school year, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Approval of Board Travel/Conference Expense

Commissioner Jacobson moved to approve the Board Travel/Conference Expense in the amount of \$5,605.34, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Policy and Legislation

Approval of Resolution 17-8-3 NWSRA Funding Assessment

Commissioner Reiner moved to approve to approve Resolution 17-8-3 Northwest Special Recreation Association Funding Assessment in the amount of \$315,383.53 for the calendar year 2018, Fiscal Year 2017-18, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Approval of Clubhouse Fee Assistance Policy

Vice President Reiner moved to approve the Clubhouse Sponsorship Program for 2017-18 as outlined in the memo dated August 2, 2017 to the Board, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Consent Agenda

Commissioner Drazner moved to approve the Consent Agenda as presented, seconded by Commissioner Jacobson and passed with a voice vote.

- a. 2017-18 Quarter A Administrative Work Plans
- b. 2017-18 Quarter A Goals and Objectives

EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger reminded the Board about BG Singers’ Make-a-Wish fundraiser on September 14. There was a discussion about the BG Days activities. Director of Recreation and Facilities Heider congratulated the artists in Enid Silverman’s classes for their work that is on display at the fitness center and Museum Curator Fandrei for organizing the reception. Public Relations and Marketing Manager Terson said that he has sent information about Recreation Supervisor Hersman’s community theater award to IAPD and the district will have a Buffalo Grove High School student as a five-hour a week marketing intern.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Executive Director Risinger said that he and Director of Parks and Risk Management Howe are seeking proposals for a new master plan for Mike Rylko Community Park to accommodate recent needs of the community.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Regular Board Meeting at 6:55 pm, seconded by Commissioner Drazner and passed with a voice vote.

Respectfully submitted,

Secretary