



**Buffalo Grove Park District
Regular Board Meeting Minutes
July 18, 2017
530 Bernard Drive, Buffalo Grove, IL**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:15 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Johnson and passed with a voice vote.

RESOLUTION 17-7-1 COMMENDING ELIZA HOLLIS ON 10 YEARS OF SERVICE

President Schmerer read Resolution 17-7-1 Commending Eliza Hollis on 10 Years of Service to the Park District into the record:

**RESOLUTION COMMENDING ELIZA HOLLIS ON
10 YEARS OF SERVICE TO THE
BUFFALO GROVE PARK DISTRICT
RESOLUTION 17-7-1**

WHEREAS, Eliza was first employed by the Buffalo Grove Park District as a full-time Accounting Specialist - Payroll on July 2, 2007;

WHEREAS, Eliza has served as a loyal, dependable and dedicated staff member, always trying to do what was right for the park district and the customer;

WHEREAS, Eliza has assisted her fellow Park District comrades with any and all payroll related issues that have arisen;

WHEREAS, Eliza has continued to maintain a high level of performance and professionalism in a position demanding quality service, accuracy, and confidentiality;

WHEREAS, Eliza's sense of humor has brightened the day of many of her fellow employees and can be counted on as a friend and coworker; and

WHEREAS, the success of the park district is dependent upon professionals like Eliza who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Commissioners for the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Eliza is commended on behalf of the citizens of Buffalo Grove for her distinguished career at the Buffalo Grove Park District.
- 2) That this resolution be presented to Eliza with best wishes on her future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 18th DAY OF JULY, 2017.

Commissioner Johnson moved to approve Resolution 17-7-1, seconded by Commissioner Jacobson and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the April 6, 2017 Special Meeting Minutes

Commissioner Drazner moved to approve the April 6, 2017 Special Meeting Minutes, seconded by Commissioner Johnson and passed with a voice vote.

Approval of the June 12, 2017 Workshop Minutes

Commissioner Drazner moved to approve the June 12, 2017 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote, with Commissioner Johnson abstaining.

Approval of the June 26, 2017 Workshop Minutes

Commissioner Drazner moved to approve the June 26, 2017 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of the June 26, 2017 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the June 26, 2017 Regular Board Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including a letter from the developer of Links Crossing explaining their revised proposed plan for the development; an email and the district's response regarding a resident's request for additional pickleball courts; and the seasonal Employee Newsletter.

ATTORNEY'S REPORT

Attorney Bloomberg said that he had consulted with an intellectual property attorney and was advised that the district could delete objectionable comments on its Facebook page. It was recommended that the district post a disclaimer that no commercial solicitation or advertisement can be posted on the district's page. Executive Director Risinger said that staff responds directly in a private message to posts that are critical of the district.

COMMITTEE ACTION ITEMS

Finance

Approval of the July Warrant 2017

Commissioner Jacobson moved to approve the July Warrant 2017 in the amount of \$1,351,482.41, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the June Financial Statement and the June Year to Date Statement

Commissioner Jacobson moved to approve the June Financial Statement and the June Year to Date Statement, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Resolution 17-7-2 Deferred Compensation Plan

Commissioner Jacobson moved to approve Resolution 17-7-2 Deferred Compensation Plan, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the Putting Green Contract for the Golf and Sports Center

Commissioner Jacobson moved to approve the contract with Paul Borg Construction of Chicago, Illinois, by way of Lake County Job Order Contracting, in the amount of \$37,400 for the Putting Green at the Golf and Sports Center, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger reported that the Green Lake pier project is moving forward and staff is meeting with the designer regarding the details. The Rotary Club of Buffalo Grove is donating \$20,000 to this project. He reported that the new golf dome is up, but there is a lot of water on the turf because of a heavy rainstorm and PDRMA is investigating it. Director of Business and Human Resources Short reported that auditors were not able to finish their field work at the Alcott Center because of the power outages, so will work one more day at the district. Director of Parks and Risk Management Howe said that the parks department staff are very busy with the storm damage and staff are waiting for a start date for the pour in place surface of the playground at Cherbourg Park. Public Relations and Marketing Manager Terson gave a verbal report and said that for the second quarter of the calendar year, the sponsorship coordinator did \$9,600 and he did \$4,500 in sponsorship sales. He reported that the photography seminar was successful that he organized for marketing personnel. He is working on the winter book and the no smoking signs for BG Days. Manager Terson complimented the parks and recreation departments for their quick responses to issues brought up on social media. He will be giving a Ted Talk on Sunday October 15 at the Vernon Area Library and the topic is inappropriate adult behavior in youth sports.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

Commissioner Johnson moved to enter into Executive Session for the purpose of Semi-Annual Review of Executive Session Minutes at 6:47 pm, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

MOTION TO ADJOURN EXECUTIVE SESSION AND RETURN TO THE REGULAR BOARD MEETING

Commissioner Jacobson moved to adjourn Executive Session and return to the Regular Board Meeting at 6:52 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

Commissioner Jacobson moved that the following Executive Session Minutes be approved for content and released to the public: January 23, 2017, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Commissioner Jacobson moved that the following Executive Session Minutes be approved for content and remain closed for public inspection because the need for confidentiality still exists as to all or part of the minutes: February 27, 2017, April 6, 2017, April 12, 2017 and May 22, 2017, seconded by Commissioner Johnson and approved with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

Commissioner Jacobson moved to approve Resolution 17-7-3 Providing for the Destruction of Particular Verbatim Recordings of Closed Session Meetings, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer
NAYS: 0
ABSENT: 0

ADJOURNMENT

Commissioner Drazner moved to adjourn the Regular Board Meeting at 6:54 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

Secretary