



**Buffalo Grove Park District
Regular Board Meeting Minutes
Alcott Center, 530 Bernard Drive - 6 pm
June 26, 2017**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Executive Assistant Martha Weiss and Intern Grant Wonders

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Schmerer called the Regular Board Meeting to order at 6:13 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Johnson and passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF MINUTES

Approval of May 8, 2017 Workshop Minutes

Commissioner Drazner moved to approve the May 8, 2017 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of May 22, 2017 Workshop Minutes

Commissioner Drazner moved to approve the May 22, 2017 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of May 22, 2017 Annual Meeting Minutes

Commissioner Drazner moved to approve the May 22, 2017 Annual Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including the special events listing, a newspaper article about the Green Fair, and a thank you letter from Working Bikes to the Environmental Action Team regarding the donation of bicycles that were collected at the Green Fair. Vice President Reiner mentioned that the recognition plaque and gift that was presented to a retired employee of School District 96 was greatly appreciated by him.

ATTORNEY'S REPORT

Attorney Bloomberg mentioned a recent Illinois Supreme Court case that stated that an educational district adequately described an action with sufficient particularity that was taken in closed session. He said he will continue to work with the district to make sure that agendas are written in accordance with the Open Meetings Act.

COMMITTEE ACTION ITEMS

Finance

Approval of the June Warrant 2017

Commissioner Jacobson moved to approve the June Warrant 2017 in the amount of \$1,242,600.39, seconded by Commissioner Johnson and approved by a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the May Financial Statement

Commissioner Jacobson moved to approve the May Financial Statement, seconded by Commissioner Johnson and approved with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Vehicle Disposal Ordinance 17-6-1

Commissioner Jacobson moved to approve Vehicle Disposal Ordinance 17-6-1, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Prevailing Rate of Wages Ordinance 17-6-2

Commissioner Jacobson moved to approve Prevailing Rate of Wages Ordinance 17-6-2, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of the Purchase of a 2017 Ford 150, a 2017 Ford Transit, a 2017 Ford Transit Connect and a 2017 Ford 350

Commissioner Jacobson moved to approve the purchase of a 2017 Ford 150, a 2017 Ford Transit, a 2017 Ford Transit Connect and a 2017 Ford 350 through Northwest Municipal Joint Co-op Purchasing Program of Des Plaines, Illinois in the amount of \$129,147.49, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of Contract with F.H. Paschen for Renovation of Emmerich Studio Two

Commissioner Jacobson moved to approve the contract with F.H. Paschen of Chicago, Illinois for the renovation of the Emmerich Studio 2 in the amount of \$40,924.18, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Approval of June 2017 Board Travel/Conference Expense

Commissioner Jacobson moved to approve the June 2017 Board Travel/Conference Expense of \$1,798.11, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

Consent Agenda

Commissioner Drazner moved to approve the Consent Agenda as presented, seconded by Commissioner Jacobson and passed with a voice vote.

- i. 2017-18 Department Goals and Objectives
- ii. 2017-18 Administrative Work Plan
- iii. Canvas of the April 4, 2017 Consolidated General Election Results
- iv. Land Acquisition Environmental Policy
- v. Aircraft Control Ordinance Revision
- vi. Administrative Manual Revisions
- vii. Temporary Construction Easement granted to IDOT in part of Lot 1 in Seigle’s Resubdivision in Lake County, IL

EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that staff is looking at a minor lighting project that was requested by a resident at the new parking lot near the Willow Stream Pool for safety reasons. He has

been attending the Village's Lake Cook Corridor Development meetings. He will be installed as the President of the Buffalo Grove Rotary Club on June 30. Director Short distributed a table of the 2016 equalized assessed valuation and the tax rates for Lake and Cook Counties, as well as a comparison of the district's tax rate in Cook County for the last ten years. Director Howe thanked Superintendent of Facilities Missing for doing the parks operational report while on he was on vacation and said that he appreciates all the work that the parks department has done for the many summer special events. The Cherbourg playground project is moving along. The new dome construction will begin on July 10th and should be completed by July 17th.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Drazner moved to adjourn the Regular Board Meeting at 6:44 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary