



**Buffalo Grove Park District Board of Commissioners  
Regular Board Meeting Minutes  
February 27, 2017**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson and Larry Reiner  
(arrived at 6:46 pm)

Commissioner Absent: Jack Schmerer

Guest: Former Commissioner Katherine Hedlund arrived at 6:55 pm.

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider,  
Director of Business and Human Resources John Short, Director of Parks and Risk Management  
Tim Howe and Executive Assistant Martha Weiss

Attorney David Bloomberg was present.

**CALL TO ORDER**

**Roll Call**

President Drazner called the Regular Board Meeting to order at 6:18 pm. The roll was called  
and Commissioners Drazner, Jacobson and Johnson answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

There were no guests in attendance.

**APPROVAL OF THE REGULAR BOARD MEETING AGENDA**

Commissioner Jacobson moved to approve the Regular Board Meeting Agenda, seconded by  
Commissioner Johnson and passed with a voice vote.

**APPROVAL OF MINUTES**

**Approval of January 9, 2017 Workshop Minutes**

Commissioner Jacobson moved to approve the January 9, 2017 Workshop Minutes, seconded by  
Commissioner Johnson and passed with a voice vote.

**Approval of January 23, 2017 Workshop Minutes**

Commissioner Jacobson moved to approve the January 23, 2017 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

**Approval of January 23, 2017 Regular Board Meeting Minutes**

Commissioner Johnson moved to approve the January 23, 2017 Regular Board Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

**TOPICS FROM THE FLOOR**

There were no Topics from the Floor.

**CORRESPONDENCE**

Executive Director Risinger reviewed the correspondence, including: a newspaper article on the district winning first place in a division of the IAPD/IPRA photo contest; an article on some chalk anti-Semitic graffiti found in a district playground that was cleaned up by parks department promptly on Sunday; an article on former commissioner Jeff Weiss as an environmentalist; an NWSRA update photo of the Healthy Mind/Healthy Body program; and an article on Recreation Supervisor Hersman. Executive Director Risinger also distributed a letter from the Government Finance Officers Association notifying the district that it was awarded the Certificate of Achievement for Excellence in Financial Reporting for the 18<sup>th</sup> consecutive year.

**ATTORNEY'S REPORT**

Attorney Bloomberg said that he gave a recent opinion to Executive Director Risinger regarding rare intellectual property issue.

**COMMITTEE ACTION ITEMS**

**Finance**

**Approval of February Warrant 2017**

Commissioner Jacobson moved to approve the February Warrant 2017 in the amount of \$1,590,069.80, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson

NAYS: 0

ABSENT: Reiner and Schmerer

**Approval of January Financial Statement and January Year to Date Statement**

Commissioner Jacobson moved to approve the January Financial Statement and the January Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson

NAYS: 0

ABSENT: Reiner and Schmerer

**Approval of Board Travel and Lodging Expense for IAPD State Conference**

Commissioner Jacobson moved to approve the amount of \$1,386.39 for Board travel and lodging expense incurred during the IAPD State Conference, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**Approval of the Amendment to the Landscaping Agreement**

Commissioner Jacobson moved to approve the Amendment to the Agreement with Jaclynn, Inc., d/b/a Gilio Landscape Contractors, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**Approval of the Playground Equipment for Cherbourg Park**

Commissioner Jacobson moved to approve the purchase of playground equipment for Cherbourg Park through Houston-Galveston Area Council (HGAC ) from NuToys, which is Landscape Structures, out of LaGrange, Illinois, in the amount of \$104,354.00, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**Approval of Grant of Waterline Easement Agreement**

Commissioner Jacobson moved to approve the Grant of Waterline Easement Agreement with the Northwest Water Commission, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**Approval of Golf Dome Bid**

Commissioner Jacobson moved to approve the bid from The Farley Group, Inc. of Puslinch, Ontario in the amount of \$551,898.00 for Golf Dome Renovations, including the base bid and alternates 1, 4, 6, 7 and 10a, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**Acceptance of Outlots in Easthaven Subdivision**

Commissioner Jacobson moved to approve Ordinance 17-2-1 Conveying Outlots C and D in the Easthaven Subdivision to the Park District, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson and Johnson  
NAYS: 0  
ABSENT: Reiner and Schmerer

**CONSENT AGENDA**

Commissioner Jacobson moved to approve the Consent Agenda as presented, seconded Commissioner Johnson and passed with a voice vote.

- a. Third Quarter Administrative Work Plan
- b. Third Quarter Departmental Goals and Objectives
- c. Revised Ordinance Book
- d. 2017-18 Rec Fee Report
- e. Change of July Workshop/Regular Board Meeting Date to July 18, 2017

**EXECUTIVE DIRECTORS REPORT AND DEPARTMENT OPERATION REPORTS**

Executive Director Risinger and Vice President Reiner will attend IAPD’s Lake County Legislative breakfast on Friday. The renovation process for the home on Bernard is moving forward. Staff is developing a plan for staff incentives to purchase the Park District Youth Program License Plates. The proposed budget will be ready for Board review during the March workshop. The IAPD Legislative conference is on May 2<sup>nd</sup>. Executive Director Risinger distributed options for the etching of the district logo on the front window of the Community Arts Center and the Board members gave their comments. Legat Architects will be attending the April workshop to present the Board with the final CAC plans. Director of Business and Human Resources Short said he met with First American Bank that is located near the CAC and they will begin adding the CAC information on their electronic sign and are open to the possibility of adding a second sign. Staff will be pursuing this.

Director of Recreation and Facilities Heider said that staff really appreciate the opportunity to attend conferences and their reports reflect what they learned. Commissioner Johnson said that the Board appreciates that administrative staff focuses on staff development.

Director Short said that the budget will go to the printer at the end of the week and he appreciates the opportunity to attend state conference.

Director of Parks and Risk Management Howe mentioned that his staff has been tackling the problem of the emerald ash bore for approximately four or five years and there are only about 10 remaining dead trees to be removed. He thanked his staff for an excellent job on this project.

Vice President Reiner joined the meeting at 6:46 pm.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**EXECUTIVE SESSION**

Commissioner Johnson moved to enter into Executive Session for the Purpose of Imminent Litigation at 6:48 pm, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**MOTION TO ADJOURN EXECUTIVE SESSION AND  
RETURN TO THE REGULAR BOARD MEETING**

Vice President Reiner moved to adjourn the Executive Session and return to the Regular Board Meeting at 6:54 pm, seconded by Commissioner Jacobson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: Schmerer

**ACTION TO BE TAKEN FROM CLOSED MEETING SESSION**

President Drazner announced that no final action was taken in Executive Session.

Former commissioner Katherine Hedlund entered the meeting at 6:55 pm. She expressed her concern about the possibility that the Park District would lose some property because of the expansion of Lake Cook Road. Director Howe said that currently all the Park District is being asked for is an easement that would not impact the district. The Board thanked Ms. Hedlund for coming to the meeting.

**ADJOURNMENT**

Vice President Reiner moved to adjourn the Regular Board Meeting at 7:01 pm, seconded by Commissioner Jacobson and passed with a voice vote.

Respectfully submitted,

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Secretary