



**Buffalo Grove Park District  
Board of Commissioners  
Regular Board Meeting Minutes  
August 22, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Jack Schmerer and Larry Reiner

Staff Present: Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present.

Guests: Sami Hartman Stackhouse, Lisa Hartman, Ron Stackhouse and Stevenson High School Coach Jane Klewin

**CALL TO ORDER**

**Roll Call**

President Drazner called the Regular Board Meeting to order at 6:59 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Schmerer and Reiner answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

Sami Hartman Stackhouse introduced herself, her mother and father and her high school archery coach, Ms. Klewin.

**APPROVAL OF REGULAR BOARD MEETING AGENDA**

Vice President Reiner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

APPROVAL AND PRESENTATION OF RESOLUTION 16-8-1 RECOGNIZING  
SAMANTHA HARTMAN-STACKHOUSE

President Drazner read Resolution 16-8-1 into the record:

**RESOLUTION 16-8-1  
COMMENDING BUFFALO GROVE RESIDENT  
SAMANTHA HARTMAN-STACKHOUSE ON HER  
ATHLETIC AND SCHOLASTIC ACHIEVEMENTS**

WHEREAS, Samantha "Sami" Hartman-Stackhouse has been an active participant in Buffalo Grove Park District programs;

WHEREAS, Sami was named to the 2016 All-Academic High School Team for the National Archery in the Schools Program (NASP) for her excellence on the range and in the classroom;

WHEREAS, Sami won the Female Division state championship at the Illinois Archery State Tournament in Springfield in April, 2016;

WHEREAS, Sami posted her personal-best score of 292 at the NASP national tournament in Louisville, Kentucky in May, 2016 where she shot three perfect rounds at 10 meters, had all bullseyes and 9's at 15 meters and finished 18<sup>th</sup> out of 2,004 entries in the High School Girls Division;

WHEREAS, Sami became the first Stevenson High School archer to qualify for the NASP World Tournament in June, 2016 in Myrtle Beach, South Carolina;

WHEREAS, Sami and her family encouraged the Park District to initiate an archery program at a Board of Commissioners' meeting that helped to establish the Park District's archery program; and

WHEREAS, Sami has served as an excellent ambassador for the entire Buffalo Grove community through her athletic achievements.

NOW, THEREFORE, LET IT BE RESOLVED by the President and the Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Samantha Hartman-Stackhouse be commended on behalf of the citizens of Buffalo Grove for her accomplishments.
- 2) That this resolution be presented to Sami with best wishes on her future.

DATED, AT BUFFALO GROVE, ILLINOIS THIS 22<sup>nd</sup> DAY OF AUGUST, 2016.

Commissioner Johnson moved to approve Resolution 16-8-1 Recognizing Samantha Hartman-Stackhouse, seconded by Commissioner Schmerer and passed with a voice vote.

The Board congratulated Ms. Hartman-Stackhouse. Commissioner Reiner also congratulated her parents and her coach for their dedication and support. President Drazner said Ms. Hartman-Stackhouse should be proud of her accomplishments and remarked that the Park District began an archery program after she advocated for it at a Board meeting.

## APPROVAL OF MINUTES

### **Approval of the July 11, 2016 Workshop Minutes**

Commissioner Schmerer moved to approve the July 11, 2016 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

### **Approval of the July 11, 2016 Regular Board Meeting Minutes**

Vice President Reiner moved to approve the July 11, 2016 Regular Board Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

## TOPICS FROM THE FLOOR

There were no Topics from the Floor.

## CORRESPONDENCE

Manager Short reviewed the newspaper articles distributed to the Board, the special events listing and a letter of apology from the person who vandalized Park District property and is now doing restitution and community service. President Drazner thanked Vice President Reiner for his involvement with the legislative activities.

## ATTORNEY'S REPORT

Attorney Steve Bloomberg reviewed current legislation that will impact the Park District regarding travel expenses and the requirement for the Board to have an ordinance or resolution in place by January 1, 2017 defining what expenses are allowable, setting the maximum allowable reimbursement and creating a standardized form for submission of reimbursement. Any expenses submitted over and above the established amount need to be approved by roll call vote of the Board.

## COMMITTEE ACTION ITEMS

### Finance

#### **Approval of the August Warrant 2016**

Commissioner Jacobson moved to approve the August Warrant 2016 in the amount of \$2,089,035.77, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

#### **Approval of June Financial Statement**

Commissioner Jacobson moved to approve the June Financial Statement, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of June Year to Date Statement**

Commissioner Jacobson moved to approve the June Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of July Financial Statement**

Commissioner Jacobson moved to approve the July Financial Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of July Year to Date Statement**

Commissioner Jacobson moved to approve the July Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of Bus Bid for Clubhouse Year 2016-17**

Commissioner Jacobson moved to approve the bus bid to First Student of Naperville, Illinois in the amount of \$360 per day/per bus for the 2016-17 Clubhouse school year, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of the CAC Vestibule Bid Recommendation**

Commissioner Jacobson moved to approve the bid award to Manusos General Contracting Inc. of Fox Lake, Illinois in the amount of \$346,390 for vestibule renovation at the Community Arts Center, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Policy and Legislation**

**Approval of Resolution 16-8-2 NWSRA Funding Assessment**

Vice President Reiner moved to approve Resolution 16-8-2 NWSRA Funding Assessment in the amount of \$320,678.39 for the calendar year 2017, Fiscal Year 2016-17, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**CONSENT AGENDA**

Commissioner Schmerer moved to approve the Consent Agenda as presented, seconded by Commissioner Johnson and passed with a voice vote.

- i. 2016-17 Quarter A Administrative Work Plans
- ii. 2016-17 Quarter A Goals and Objectives
- iii. Section 2.01 of the General Use Ordinance
- iv. 2017 Camp Fees

**EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS**

President Drazner reminded the Board that the Buddy Baseball game will take place at 4:15 on Sunday. Public Relations and Marketing Manager Mike Terson noted that the village newsletter has a section announcing the no-smoking policy for BG Days. He also said that for the second month in a row, mobile hits on the Park District website were higher than hits by other means.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**EXECUTIVE SESSION**

Commissioner Johnson moved to go into Executive Session for the purpose of personnel at 7:36 pm, seconded by Commissioner Jacobson and passed with the roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner  
 NAYS: 0  
 ABSENT: 0

**MOTION TO ADJOURN THE EXECUTIVE SESSION AND RECOVENE THE REGULAR BOAR MEETING**

Commissioner Johnson moved to adjourn the Executive Session and reconvene the Regular Board Meeting at 7:55 pm, seconded by Commissioner Schmerer and passed with a role call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner  
 NAYS: 0  
 ABSENT: 0

**ACTION TO BE TAKEN FROM CLOSED MEETING SESSION**

President Drazner announced that no final action was taken in Executive Session.

ADJOURNMENT

Commissioner Schmerer moved to adjourn the Regular Board Meeting at 7:56 pm, seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

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Secretary