



**Buffalo Grove Park District  
Regular Board Meeting Minutes  
July 11, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney David Bloomberg was present.

Guests: Summer interns Frank Hahn, Hava Richmond and Jessica Warnick; Dr. Theresa Dunkin, Retired Superintendent of School District 102 and Ellyn Ross, President of the District 102 School Board.

**CALL TO ORDER**

**Roll Call**

President Drazner called the Regular Board Meeting to order at 6:15 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

Summer interns Frank Hahn, Hava Richmond and Jessica Warnick; Dr. Theresa Dunkin, Retired Superintendent of School District 102 and Ellyn Ross, President of the District 102 School Board were welcomed again.

**APPROVAL OF REGULAR BOARD MEETING AGENDA**

Commissioner Schmerer moved to approve the Regular Board Meeting, seconded by Commissioner Johnson and passed with a voice vote.

**RESOLUTION 16-7-1 COMMENDING DR. THERESA DUNKIN ON HER RETIREMENT AS  
APTAKISIC-TRIPP ELEMENTARY DISTRICT 102 SUPERINTENDENT**

President Drazner read Resolution 16-7-1:

WHEREAS, Dr. Theresa Dunkin has been dedicated to serving the students of Aptakisic-Tripp Elementary District 102 since 2002, becoming Superintendent of the District in 2009;

WHEREAS, throughout her tenure with School District 102, Dr. Dunkin has diligently worked with Buffalo Grove Park District Administrative Staff to assist them in their efforts to provide quality parks, facilities and programs for the residents of Buffalo Grove; and

WHEREAS, as a result of Dr. Dunkin's leadership, School District 102's staff, school board and the community have successfully worked together on behalf of the residents in Buffalo Grove.

NOW, THEREFORE, LET IT BE RESOLVED by the President and the Board of Commissioners for the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Dr. Dunkin be commended on behalf of the citizens of Buffalo Grove and its children for her dedication, service and many years of distinguished service in public education; and
- 2) That this resolution be presented to her with best wishes on her future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 11th DAY OF JULY, 2016.

Dr. Dunkin thanked School Board President Ellyn Ross for attending the meeting with her and said that Ms. Ross and the school board are very supportive of the partnerships that School District 102 has. Dr. Dunkin feels that the job of a superintendent is to provide for, and protect, everyone inside the learning organization and that partnerships are priceless with the Park District and the Village. She said that Executive Director Risinger was always very responsive to any requests from School District 102 and it has been a wonderful partnership with the Park District. She said the comradery and the energy in the Park District inspires people to work for Boards like the Park Board. The commissioners thanked Dr. Dunkin for the partnership with the school district and commented that these partnerships save the taxpayers money.

Commissioner Jacobson moved to approve Resolution 16-7-1, seconded by Commissioner Schmerer and passed with a voice vote.

#### APPROVAL OF MINUTES

##### **Approval of the June 13, 2016 Workshop Minutes**

Commissioner Jacobson moved to approve the June 13, 2016 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote.

##### **Approval of the June 27, 2016 Workshop Minutes**

Commissioner Jacobson moved to approve the June 27, 2016 Workshop Minutes, seconded by Commissioner Johnson and passed with a voice vote, with Commissioner Schmerer abstaining.

##### **Approval of the June 27, 2016 Regular Board Meeting Minutes**

Commissioner Jacobson moved to approve the June 27, 2016 Regular Board Meeting Minutes,

seconded by Vice President Reiner and passed with a voice vote, with Commissioner Schmerer abstaining.

### **TOPICS FROM THE FLOOR**

Intern Hava Richmond said that tomorrow is the second Free Fun Tuesday at Willow Stream Park.

### **CORRESPONDENCE**

Director of Recreation and Facilities Heider mentioned that Encore! will be performing before the next Movie in the Park. Executive Director Risinger reviewed the press release on the ComEd Green Region grant and an article about the Arlington Heights Park District Executive Director's retirement. Director of Parks and Risk Management Howe said that the Buffalo Grove Garden Club pledged \$100 this year and \$100 next year for the Restore Rylko project. The Board commented on the legislative update provided by IAPD.

### **ATTORNEY'S REPORT**

Attorney David Bloomberg said that he reviews pending case law that may affect the Park District and there are recent cases involving willful failure to comply with the Freedom of Information Act. He stated that Park District has a good system for compliance and does not see any foreseeable issues with the district's compliance with the Act.

### **COMMITTEE ACTION ITEMS**

#### **Finance**

##### **Approval of the July Warrant 2016**

Commissioner Jacobson moved to approve the July Warrant 2016 in the amount of \$1,003,948.24, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

##### **Approval of the Water Heater Bid**

Commissioner Jacobson moved to approve the bid from J & R Industries of Elk Grove Village, Illinois in the amount of \$53,700 for replacement of two water heaters at the Buffalo Grove Fitness Center, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

##### **Approval of Resolution 16-7-2 Authorizing Participation in the 2016 ComEd Green Region Program for the Restore Mike Rylko Park Project**

Commissioner Jacobson moved to approve Resolution 16-7-2 Authorizing Participation in the 2016 ComEd Green Region for the Restore Mike Rylko Park Project, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of the Agreement with ELC for Rental Space at the Fitness Center**

Commissioner Jacobson moved to approve the Agreement with ELC for Rental Space at the Fitness Center, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of the Bid for Site Improvements**

Commissioner Jacobson moved to approve the bid from Elanar Construction of Chicago, Illinois in the amount of \$397,048 for site improvement work at Mike Rylko Park, Woodland Park, the Community Arts Center and Willow Stream Park, seconded by Vice President Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**Approval of the Vehicle Purchase**

Commissioner Jacobson moved to approve the purchase of a Ford F-350 4 x 4 and body dump for the amount of \$37,697 from Landmark Ford of Springfield, Illinois through National Joint Power Alliance Contract #144, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

**EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS**

Executive Director Risinger added to his report that staff was moving forward with honoring the retirement of a past commissioner and part time employee. The master planning process is progressing with Planning Resources with two staff focus groups, site assessments and planning of stakeholder meetings.

Director Heider thanked Superintendent of Recreation Strojinc for preparing the recreation operation report in his absence. He said that the donor wall at the Community Arts Center will be installed on Wednesday before the summer musical performances. The aquatic staff did a great job on the community pool party this Saturday that had an Olympic theme. Director Heider explained that the next artist reception on August 8<sup>th</sup> at the Reiner Gallery was already planned before he could tell staff the Board’s preference for receptions on non-Board meeting evenings. The Board members will attend the reception after the conclusion of their workshop.

Director of Business and Human Resources Short said that the auditors have completed their field work at the Park District and will be on schedule to finish the audit by the September Board meeting.

Director Howe reported that there will be a brunch reception for the awardees of the ComEd Green Region grant at the Brookfield Zoo on August 15 that he, Executive Director Risinger,

Environmental Action Team founder Jeff Weiss and any Board members who are available will be attending.

Public Relations and Marketing Manager Terson highlighted from his report that for the first time, traffic from mobile devices surpassed desk top devices in terms of numbers of visits to the Park District website.

#### **OLD BUSINESS**

There was no Old Business.

#### **NEW BUSINESS**

Commissioner Schmerer reported that he will be addressing the Vernon Hills Board of Commissioners to talk about IAPD's Board Development program. Vernon Hills has one meeting annually in one of their parks, where they grill food for the public and then conduct their Board meeting so that the public had an opportunity to talk to the commissioners and staff and not have to stay for the entire Board meeting. He thought that this was a good idea and other Board members agreed.

Vice President Reiner thanked Commissioner Jacobson for participating in the Leukemia and Lymphoma Scenic Shore 150 mile ride.

#### **EXECUTIVE SESSION**

Commissioner Schmerer moved to enter into Executive Session at 6:56 pm for the purpose of six-month review of Executive Session Minutes, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner  
NAYS: 0  
ABSENT: 0

#### **MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE THE REGULAR BOARD MEETING**

Commissioner Schmerer moved to adjourn the Executive Session and Reconvene the Regular Board Meeting at 7 pm, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner  
NAYS: 0  
ABSENT: 0

President Drazner announced that during the Executive Session, appropriate action was taken with respect to the six month review of Executive Session Minutes.

#### **POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION**

Commissioner Jacobson moved to approve Resolution 16-7-3 Providing for the Destruction of Particular Verbatim Recordings of Closed Session Meetings, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner  
NAYS: 0  
ABSENT: 0

ADJOURNMENT

Commissioner Schmerer moved to adjourn the Regular Board Meeting at 7:01pm, seconded by Commissioner Johnson and passed with a voice vote.

Sincerely,

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Secretary