



**Buffalo Grove Park District
Regular Board Meeting Minutes
April 25, 2016**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Bill Heider, Director of Business and Human Resources John Short, Director of Parks and Risk Management Tim Howe, Public Relations and Marketing Manager Mike Terson and Executive Assistant Martha Weiss

Attorney Steve Bloomberg was present.

CALL TO ORDER

Roll Call

President Johnson called the Regular Board Meeting to order at 7:24 pm. The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF THE BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Board Meeting Agenda, seconded by Commissioner Schmerer and passed with a voice vote.

RECOGNITION OF EMPLOYEE FOR YEARS OF SERVICE

Resolution 16-4-2 Commending Steve Houde on 30 Years of Service

Grounds Foreman Steve Houde was not present at the meeting, and will be presented with his resolution at the Full Staff Meeting on May 12. Executive Director Risinger read Resolution 16-4-2 into the record:

**RESOLUTION COMMENDING STEVE HOUDE
ON 30 YEARS OF SERVICE TO THE
BUFFALO GROVE PARK DISTRICT**

RESOLUTION 16-4-2

WHEREAS, Steve Houde has been employed with the Park District since April 28, 1986 as a Park Laborer, promoted to Crew Chief in 1993, and then promoted to Park Foreman in 1998;

WHEREAS, Steve has completed thirty years of service as of April 28, 2016 to the Buffalo Grove Park District and its residents;

WHEREAS, the Buffalo Grove Park District Board of Park Commissioners appreciates his dedicated service that has allowed the District to grow during his career with us;

WHEREAS, Steve is responsible for the care and maintenance of all the landscaping in our parks throughout the entire year and manages the tree inventory and the reforestation program;

WHEREAS, Steve accomplishes his duties with the assistance of two full-time staff and up to five part-time staff members in the summer;

WHEREAS, some of Steve's accomplishments over the years include the development and success of the annual BG Days parade float, working with the Buffalo Grove Garden Club and assisting in creating special event material for the recreation department. Steve was instrumental in redeveloping the landscaping at the Spray 'N Play that is aesthetically pleasing as well as easier to maintain for his staff;

WHEREAS, Steve has been recognized by PDRMA for "Stretching with Steve," a program of morning stretching that he leads in the parks department. Steve has assisted in the creation of new buildings for Safety Town that includes a police station, fire station and car wash.

WHEREAS, the success of the District is dependent upon employees like Steve, who take pride in the Park District and in their individual and departmental accomplishments;

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Steve is commended on behalf of the citizens of Buffalo Grove for his distinguished service to the Park District.
2. That this resolution be presented to Steve with best wishes in his career.

DATED AT BUFFALO GROVE, ILLINOIS THIS 25TH DAY OF APRIL, 2016.

Vice President Drazner moved to approve Resolution 16-4-2 Commending Steve Houde on 30 Years of Service, seconded by Commissioner Reiner and passed with a voice vote. The Board sent their congratulations to him.

APPROVAL OF MINUTES

Approval of March 14, 2016 Workshop Minutes

Vice President Drazner moved to approve the March 14, 2016 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of March 28, 2016 Workshop Minutes

Vice President Drazner moved to approve the March 28, 2016 Workshop Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

Approval of March 28, 2016 Regular Board Meeting Minutes

Vice President Drazner moved to approve the March 28, 2016 Regular Board Meeting Minutes, seconded by Commissioner Jacobson and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger reviewed the correspondence, including a listing of upcoming special events, a letter congratulating the district on receiving the IAPD's Power Play! Beyond School Grant, a membership message from IAPD, a flyer on the IAPD Leadership Institute, the invitation to the Flag Day event and information from NRPA about the annual conference in St. Louis.

ATTORNEY'S REPORT

There was no Attorney's Report.

COMMITTEE ACTION ITEMS

Finance

Approval of April Warrant 2016

Commissioner Jacobson moved to approve April Warrant 2016 in the amount of \$1,102,057.04, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of March Financial Statement

Commissioner Jacobson moved to approve the March Financial Statement, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of March Year to Date Statement

Commissioner Jacobson moved to approve the March Year to Date Statement, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of Combined Budget and Appropriation Ordinance 16-4-1

Commissioner Jacobson moved to approve Combined Budget and Appropriation Ordinance 16-4-1, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of Resolution 16-4-1 Utilization of Developer Donation Funds

Commissioner Jacobson moved to approve Resolution 16-4-1 Utilization of Developer Donation Funds, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Approval of Resolution 16-4-3 for Temporary Construction Easements in Lake County

Commissioner Jacobson moved to clarify the Minutes of the meeting on September 28, 2015, to include attached Resolution 16-4-3 that was approved at that meeting. The Resolution will be included as part of the Minutes to state as follows:

Commissioner Jacobson moved to authorize the President and Secretary to sign Resolution 16-4-3 approving the Temporary Construction Easements for Parcel Nos. OKR0036TE (A+B) and OKR0002TE under Job No. R-90-017-14, seconded by Commissioner Schmerer and passed with a roll call vote:

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYES: 0

ABSENT: 0,

seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Commissioner Jacobson moved to approve Resolution 16-4-3 for Temporary Construction Easements for Parcel Nos. OKR0036TE (A+B) and OKR0002TE under Job. No. R-90-017-14 in Lake County, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

Parks

BG Days Agreement

Commissioner Jacobson moved to approve the BG Days Agreement with the Village of Buffalo Grove, seconded by Commissioner Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Schmerer and Reiner

NAYS: 0

ABSENT: 0

CONSENT AGENDA

Commissioner Schmerer moved to approve the Consent Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

- a. 2016-17 Fiscal Year Meeting Calendar
- b. Administrative Schedule
- c. Organizational Chart

Executive Directors Report and Department Operation Reports

Executive Director Risinger said that the NRPA Park Champion event will be on May 25 at the Community Arts Center. He was contacted by Village's Arts Commission because they have an interest in a possible sculpture park in the Village and they will be visiting the park in Skokie and wanted the district's presence during the visit. Director of Recreation and Facilities Heider thanked Superintendent Ney for putting together the recreation report in his absence. Public Relations and Marketing Manager Terson said the press release was sent to the newspapers today regarding the amendment of the smoking ordinance. President Johnson complimented the sponsorship coordinator, Wendy Friedman, on the amazing job she is doing.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Commissioner Reiner moved to adjourn the Regular Board Meeting at 7:40 pm, seconded by Commissioner Schmerer and passed with a voice vote.

Respectfully submitted,

Secretary